



TRANSFLO EXPRESS®

Xerox 262i Scanner Cleaning

Instructions

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Introduction

The scanner for your TRANSFLO Express® Scan Station must be cleaned periodically. You must clean your scanner if:

1. Your documents do not feed easily.
2. Several documents feed at the same time, or
3. Streaks appear on your images.

Roller Cleaning

Note

It is important to follow these instructions in the order they appear here.

- To clean your scanner's roller,
- Turn off the scanner or disconnect the electrical power.
- Press and hold the scanner cover release button and pull the scanner cover toward you



- Dampen a soft cloth with some Isopropyl rubbing alcohol (95%). Wipe the feed roller from side to side. Rotate the roller to clean its entire surface.

NOTE: Please be careful when cleaning the roller. The roller is designed to rotate in one direction only. As you're cleaning the roller, make sure it rotates easily, and continue rotating it in that direction while wiping it clean. Do NOT force the roller to rotate in the opposite direction. Forcing the roller to rotate will damage it, and may cause the scanner to feed pages incorrectly.



Camera Cleaning

- To clean your scanner's camera do the following:
- Wipe the lower glass imaging area using a damp soft cloth Isopropyl rubbing alcohol (95%). Be careful not to scratch the imaging area when cleaning.



- When you have finished cleaning the scanner, close the scanner cover. Power the scanner on.



Important Information

You can purchase cleaning supplies online directly from Xerox at:

<http://www.xeroxscanners.com/en/us/products/parts.asp?PN=97-0022-10U>

Parts List

Part #	Description
57-0103-000	Sheetfed ADF Pad Assembly
57-0121-000	Front Feed Tray
96-X201-000	DocuMate Maintenance ADF Sheetfed Kit
35-0070-000	Standard USB 2.0 Cable
41-0351-010	DM 262i BREFIGS DVD Disk (2000/XP/Vista)